



Building professionalism in project management.™

**Project Management Institute**  
**Eastern Iowa Chapter**

# 100's NUGGET

2008 Issue 04

April 2008

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## April brings...



**Showering rains  
of Project  
Management!!!**

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## Our Next Chapter Meeting - April 8th

This month's chapter meeting will be held on Tuesday, April 8th, 7:30 a.m. - 9:00 a.m. at the **ACT Dining and Conference Center** located at 200 Act Drive in Iowa City.

### **Program:** "Promise Based Management" by Nick Hoefer

A project is more than a charter, schedule, or even a project team. At its heart, every project is a dynamic network of promises. People throughout the project team make pledges to one another. Commitments are made among customers, partners, employees and other stakeholders. A fabric of promises coordinates activities in projects. Broken or poorly fashioned promises cause many of the problems facing projects and organizations. Productive reliable project teams can be cultivated by effectively managing promises.

We will discover the importance of promises, what a good promise is and how they are made. We will also look at how commitment can lead to engaged, agile, effective project teams and more reliable project delivery.

### **Program Schedule:**

7:30 - 7:45 Registration, breakfast, and social time  
7:45 - 7:50 Opening by chapter president / chapter officers  
7:50 - 8:40 Discussion  
8:40 - 9:00 Final announcements and wrap-up

### **Our Menu** (subject to change):

- Heartland potatoes
- Ham or sausage
- Scrambled eggs
- Danish muffins and bagels
- Juice and coffee

Cost: \$10.00 to chapter members and \$15.00 for guests.

Please note that the Chapter's attendance policy has changed to include a registration fee for all attendees. This is different from the previous policy of allowing attendees who were not eating to attend free of charge.

If you have not done so already, please RSVP no later than Thursday, April 3rd to [programregistration@pmieasterniowa.org](mailto:programregistration@pmieasterniowa.org). Once you send a RSVP, cancellations must be received by noon, Monday, April 9th to avoid your being invoiced as a no-show for this chapter event.

**Bhaskar Pulikal - VP of Operations**  
PMI Eastern Iowa Chapter

## President's Corner - by Darin Hart, PMP

Chapter Members and Guests,

At the February Board of Directors meeting your chapter's 2008 budget was reviewed and unanimously approved. All of the Board members and their directors worked very hard on creating an accurate and balanced budget. One of the major challenges during this year's budget process was the inclusion of the potential income and expenses associated with our chapters first Professional Development Day. The Professional Development Day (PDD) is being planned for the Fall of 2008. Stay tuned for more details about this excellent opportunity to gain some more project management skills and earn some PDU's. I want to thank everyone who has been involved in planning the PDD so far. Special thanks to Bob Sanders, our current Past President for providing his leadership on the planning so far and Thom Lusardi for taking the role as Project Manager.

Over the past few months the weather has created many challenges for the chapters programs and training events. I want to thank you all for understanding our choice to cancel 2 monthly programs and move a training event twice. We do not make these decisions lightly however our primary motive in these decisions is the safety our members, guests, presenters, and trainers. If you have any feedback about these decisions or our communication of them please let me know. Hopefully spring will come soon and the cold and snow will be no more.

In the February 22 PMI Community Post there was an article talking about what to do when you inherit a project from someone else. I am sure that this has happened to most of you and always presents a challenge. The article said that a project manager has 3 main areas of responsibility: the organization, the project and the project team. It went on to talk about what you can do in each of these areas to help ensure you are successful as the new project manager. One of the main statements in the article that stuck with me was "Quickly establish yourself as the project leader as well as the project manager. " This is just another reminder that your job as project manager is more than that of a "manager".



Thanks,  
Darin A. Hart, PMP  
President

## Membership Call For Volunteers

There are still openings for the following positions:

- Director of Marketing
- Director of Technology
- Director of Logistics

**BE MORE ACTIVE!!! MEET NEW FRIENDS!!!! NETWORK!!!!**

Contact the Director of Volunteers for more information. (see our newsletter contacts page).

## Chapter Meeting Program Recap - March 11th, 2007

The March 11th meeting was held at the Clarion Hotel & Convention Center. Suzanne Prymek, PMP, presented, "Steps for a Successful Cross Functional Team Formation and Project Kickoff". The material provided some key steps and strategies for building a team foundation to ensure successful delivery of a project.

Approximately 50 PMI members and guests were in attendance.

## Chapter Meetings Schedule (subject to change)



Date and Time	Location	Topic and Presenter
April 8, 2008	ACT ACT Drive Iowa City, IA 52243-0168	"Promise Based Management" by Nick Hoefer
May 13, 2008	Clarion Hotel & Convention Center, 525 33rd Ave SW, Cedar Rapids	
June 10, 2008	Clarion Hotel & Convention Center, 525 33rd Ave SW, Cedar Rapids	

## Membership Update - Remember to send in your membership renewals, either through mail or online.

The PMI Eastern Iowa Chapter membership stands at **284**, with **149 PMP®s** and **1 CAPM®**.

### New PMP®s

N/A

### New Members

Welcome - Pat Clemence, Vangent; Mike Kleinow, Hewlett-Packard; Muthuraman Meenakshisundaram; Heidi Roach, United Fire Group; Linda Thorn, Pearson.

### Welcome Back

Karen Black, Vangent; Kurt Pettinger, Rockwell Collins

### PMI Chapter Transfers

If you have a need to transfer chapters because you have moved or relocated due to employment location changes, be sure to update your membership data at the PMI global website, [www.pmi.org](http://www.pmi.org).

Listed below are the top 5 companies according to membership counts.

Rank	Company	Member Count	PMP Count
1	Pearson	74	48
2	Rockwell Collins	24	12
3	Vangent, Inc.	19	13
4	Intermec Technologies Corporation	15	10
5	ACT	10	6

## Certification Tips - Remember to Renew Your CAPM® Credential

For the first time, Certified Associate in Project Management (CAPM) credential holders are coming up for renewal in 2008. The CAPM acknowledges the professional dedication of project team members who contribute to project teams from many different perspectives.

CAPM holders maintain their credential by studying the updates that have occurred over the last five years to *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*—Third Edition. This assures their employers that they have stayed current in their knowledge of project management.

The CAPM holder must renew her/his credential during the fifth year of the cycle, before the credential expires. In order to renew, she/he must re-take and pass the examination.

PDUs are not required to maintain the CAPM credential.

Please contact PMI Customer Care with any questions.

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**PMI Friday Facts** Leadership Newsletter 21 March 2008 Volume 10, Number 14

## Consider Presenting at a Local Chapter Meeting

By: Tammy Sweat

One of the most challenging tasks that the Chapter has is finding local talent to speak at the monthly meeting. It is typically up to the Director of Programs to locate and schedule the speakers. This person reaches out to those that they know asking if they would be willing to present. More often than not the speakers are found from their shared place of employment, which is why you will find most local speakers have come from Pearson and ACT.

It would be ideal to also have speakers from Rockwell, Vangent, Intermech Technologies, or any other business that we have members associated with. Sharing project management techniques from all of these businesses will help our growth and understanding of new best practices.

So I am asking you, please either volunteer or ask a project manager leader from your business to speak at an upcoming meeting. Most topics that they may be an expert in will be acceptable. Most leaders already have presentations prepared that they have provided at their employment. Ask them to open up to our PMI members and share their expertise with a wider audience.

Potential Topics can Include:

- Schedule Management
- Scope Management
- Handling Conflict
- Skill Requirements for Project Managers
- Learning Curves
- Integrating Quality Techniques

Contact Suzanne Prymek, Director of Programs, to schedule your upcoming presentation: [programs@pmieasterniowa.org](mailto:programs@pmieasterniowa.org)



As a PMP, you earn 5 PDUs for speaking at a PMI meeting.

## Chapter Sponsored Professional Development (subject to change)

The following chapter sponsored professional development opportunities are available.

Date	Time	Cost	PDU's	Location	Title
04/14/08	5-9 pm	125 PMI Member 150 Non-Member	4	Kirkwood	PMO Portfolio Management and Organizational Project Management Governance
05/19/08	5-9 pm	125 PMI Member 150 Non-Member	4	Kirkwood	Lean Project Management

Note that these chapter sponsored courses are being offered from a non-REP (Registered Educational Provider). PDU's are earned based on the category 4 description maintained within the CCR program manual.

Send Chapter Sponsored Professional Development questions and ideas to [professional@pmieasterniowa.org](mailto:professional@pmieasterniowa.org).

## Priority Management Training Schedule (subject to change)

The following Priority Management sponsored professional development opportunities are available. Please find more details at [http://www.prioritymanagement.com/rsmith/workshop\\_schedule/](http://www.prioritymanagement.com/rsmith/workshop_schedule/) or send questions to [rsmith@prioritymanagement.com](mailto:rsmith@prioritymanagement.com).

Date	Course ID	PDU's	Location	Title
04/22/08	1161-TN060100	7	Web workshop at your desk	Working Smart with Microsoft Outlook
04/22/08	1161-TN070100	7	Web workshop at your desk	Working Smart with LotusNotes
05/22/08	1161-TN060100	7	Web workshop at your desk	Working Smart with Microsoft Outlook
06/19/08	1161-TN060100	7	Web workshop at your desk	Working Smart with Microsoft Outlook

## New Horizons Training Schedule (subject to change)

The following courses are available at New Horizons of Cedar Rapids in the coming months.

Date	PDU's	Location	Title
03/28/08	8	New Horizons	Project Management Fundamentals
04/23/08	8	New Horizons	Project 2003
08/18/08	40	New Horizons	PMP Exam Prep

Visit [www.newhorizonscr.com](http://www.newhorizonscr.com), email [events.cedarrapids@newhorizons.com](mailto:events.cedarrapids@newhorizons.com), or call 319-294-9035.

## PMI - Eastern Iowa Chapter Contacts

### 2008 Board of Directors

President	Darin Hart, PMP	<a href="mailto:president@pmieasterniowa.org">president@pmieasterniowa.org</a>
VP of Communications and Publicity	Sandra Spengler	<a href="mailto:communications@pmieasterniowa.org">communications@pmieasterniowa.org</a>
VP of Education	Jennifer Ruppert, PMP	<a href="mailto:education@pmieasterniowa.org">education@pmieasterniowa.org</a>
VP of Finance	Paddy Puthige, PMP	<a href="mailto:financial@pmieasterniowa.org">financial@pmieasterniowa.org</a>
VP of Operations	Bhaskar Pulikal, PMP	<a href="mailto:operations@pmieasterniowa.org">operations@pmieasterniowa.org</a>
VP of Outreach	David S Tominsky	<a href="mailto:outreach@pmieasterniowa.org">outreach@pmieasterniowa.org</a>
Past President	Bob Sanders, PMP	<a href="mailto:pastpresident@pmieasterniowa.org">pastpresident@pmieasterniowa.org</a>

### 2008 Directors

Director At-Large	Thom Lusardi, PMP	<a href="mailto:atlarge@pmieasterniowa.org">atlarge@pmieasterniowa.org</a>
Director of Certifications	Jim Nicoll, PMP	<a href="mailto:certification@pmieasterniowa.org">certification@pmieasterniowa.org</a>
Director of Corporate Outreach	Steve Sawyer, PMP	<a href="mailto:corpoutreach@pmieasterniowa.org">corpoutreach@pmieasterniowa.org</a>
Director of Individual Outreach	Ray Kratville	<a href="mailto:indoutreach@pmieasterniowa.org">indoutreach@pmieasterniowa.org</a>
Director of University Outreach	Lisa Howard, PMP	<a href="mailto:unioutreach@pmieasterniowa.org">unioutreach@pmieasterniowa.org</a>
Director of Logistics	Open	<a href="mailto:logistics@pmieasterniowa.org">logistics@pmieasterniowa.org</a>
Director of Marketing	Open	<a href="mailto:marketing@pmieasterniowa.org">marketing@pmieasterniowa.org</a>
Director of Member Relations	Glenda Dixon, PMP	<a href="mailto:membership@pmieasterniowa.org">membership@pmieasterniowa.org</a>
Director of Newsletter	Tammy Sweat, PMP	<a href="mailto:newsletter@pmieasterniowa.org">newsletter@pmieasterniowa.org</a>
Director of Professional Development	Barry Ehrig, PMP	<a href="mailto:professional@pmieasterniowa.org">professional@pmieasterniowa.org</a>
Director of Programs	Suzanne Prymek, PMP	<a href="mailto:programs@pmieasterniowa.org">programs@pmieasterniowa.org</a>
Director of Technology	Open	<a href="mailto:technology@pmieasterniowa.org">technology@pmieasterniowa.org</a>
Director of Volunteers	Angie Zimmerman, PMP	<a href="mailto:volunteers@pmieasterniowa.org">volunteers@pmieasterniowa.org</a>
Director of Website	Terry Silberger	<a href="mailto:website@pmieasterniowa.org">website@pmieasterniowa.org</a>

### Other Contacts

Chapter Monthly Program Registration	Program Registration	<a href="mailto:programregistration@pmieasterniowa.org">programregistration@pmieasterniowa.org</a>
Chapter Training Registration	Training Registration	Email replaced with online registration.
Chapter Website Administrator	Webmaster	Contact Director of Website instead.





## Course Description:

**PMO Portfolio Management and Organizational Project Management Governance:** The PMO is known as the "Program Management Office" or the "Project Management Center of Excellence". It is the group that maintains project management standards in an organization. In most organizations, approximately 80% of projects fail. The PMO is a powerful element for identifying struggling projects early in the project life cycle and working with project teams to get projects back on track. If a project does fail, the PMO analyzes the reasons for project failure and then orchestrates updates to processes and procedures to insure project success in the future. This course demonstrates how the PMO is used to evaluate new project proposals to determine if they align with the organization's strategic and tactical plans. It shows how the PMO evaluates organizational project execution to determine if projects, programs, and portfolios are performing as required. It also gives guidance on best practices for presiding over the different levels of Management Reviews (e.g. project, program, portfolio, enterprise, etc.). The tools and techniques demonstrated in the class will help organizations select the right projects and deliver them successfully.

**Learning Objectives:** The following are the objectives for this course:

- Establish a PMO process methodology to evaluate, select, and prioritize projects
- Create a governance body for projects in the organization
- Compile portfolio cost, schedule, and resource data for organizational reporting
- Understand portfolio cost and schedule problems that can detrimentally to the organization
- Monitor portfolio resource pools and the project pipeline
- Conduct periodic portfolio management reviews of projects in the organization
- Identify and manage the project risks in your portfolio
- Monitor portfolios changes

## Course Date & Location:

April 14 (5:00pm – 9:00pm)  
Kirkwood Community College  
Nielsen Hall Room 115  
6301 Kirkwood Blvd. SW  
Cedar Rapids, Iowa 52406

## Instructor:

**Jamie Northrup, PMP** is the Principal Consultant with Triple Constraint, Inc. A graduate of the University of Iowa, Jamie holds a BA Degree in Business Administration: Management Information Systems. He is certified as a PMP through the Project Management Institute, and is trained in CMMI through the Software Engineering Institute at Carnegie Mellon University. Jamie also teaches technology classes as an adjunct professor with Kirkwood Community College.

## Cost:

The cost of the April 14 **"PMO Portfolio Management and Organizational Project Management Governance"** class is **\$125.00** for chapter members and **\$150.00** for non-chapter members. There are no prerequisites to this course and all of the materials will be provided.

## Registration:

To register follow this link <https://www.123signup.com/register?id=tjmjz>. Upon completion of the registration you will be sent a confirmation email. Registration for this class must be submitted by **COB April 9, 2008**.

If you elect to make payment by check, please make checks payable to: PMI, Eastern Iowa Chapter. Bring the check to the class and present to the instructor prior to the start of the class.

**Please forward any questions or concerns to [professional@pmieasterniowa.org](mailto:professional@pmieasterniowa.org).**



## 11<sup>th</sup> Annual IEEE Cedar Rapids Section Professional Development Conference

*"Next Generation Leadership"*

**Tuesday, April 29, 2008**

Marriott Hotel and Conference Center  
1200 Collins Rd. NE, Cedar Rapids

Diversity Leadership • Project Management

Plan to attend the Eleventh Annual IEEE Cedar Rapids Section professional development conference, **ProCon 2008**, to be held **Tuesday, April 29, 2008**, at the Marriott Hotel in Cedar Rapids. This one-day, two track regional event is great for all business professionals, including engineers, project managers, technical professionals and other business leaders.

This year's topics include **Diversity Leadership** with Dr. Harold "Bud" Belcher from Prism International and **Project Management** with Cinda Voegtli President, Emprond Inc. and ProjectConnections.com. Bud and Cinda both have significant experience presenting these topics. Bud presented last summer in Cedar Rapids at Rockwell Collins and at a Diverse Leadership Conference sponsored by Diversity Focus. Cinda presented topics on Project Management for IEEE ProCon 2001.

**Mark your calendar and watch for more information to come. Look for updates at [www.ieee-cr-section.org](http://www.ieee-cr-section.org). PDU & PDH credits will apply.**

Professional Networking • Professional Development