



Building professionalism in project management.™

Project Management Institute
Eastern Iowa Chapter

100's NUGGET

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P.O. Box 1811
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March brings...



**Flying high
with Project
Management!!!**

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Our Next Chapter Meeting - March 11th

This month's chapter meeting will be held on Tuesday, March 11th, 7:30 a.m. to 9:00 a.m. at the Clarion Hotel and Convention Center at 525 33rd Ave SW in Cedar Rapids. The Clarion Hotel and Convention Center phone number is (319) 366-8671.

Program: The program for March 11th is a presentation entitled *"Steps for a Successful Cross Functional Team Formation and Project Kickoff"*, presented by Suzanne Prymek.

Program Abstract:

Performing teams do not just happen by accident. This presentation will provide some key steps and strategies for building your team foundation to ensure successful delivery of a project.

About the Speaker:

Suzanne Prymek is a Senior Business Analyst for ACT in Iowa City, within the Information Technology division. She is the Director of Programs for the PMI-Eastern Iowa Chapter. Suzanne received her PMP in 2005 and a Yellow Belt certificate in Six Sigma in 2007. Suzanne holds a Bachelors in Science of Business degree from Mount Mercy.

Program Schedule:

- 7:30 - 7:45 Registration, breakfast, and social time
- 7:45 - 7:50 Opening by chapter president / chapter officers
- 7:50 - 8:40 Presentation / Discussion
- 8:40 - 9:00 Final announcements and wrap-up

Our Menu (subject to change):

- English Muffin Sandwich w Eggs and Bacon
- Fresh Fruit
- Regular / Decaf Coffee / Hot Tea
- Milk



Cost: \$10.00 to chapter members and \$15.00 for guests.

Please note that the Chapter's attendance policy has changed to include a registration fee for all attendees. This is different from the previous policy of allowing attendees who were not eating to attend free of charge.

If you have not done so already, please RSVP no later than March 6th to programregistration@pmieasterniowa.org. Once you send a RSVP, cancellations **must** be received by **noon**, Monday, March 10th to avoid your being invoiced as a no-show for this chapter event.

President's Corner - by Darin Hart, PMP

Chapter Members and Guests,

I would like to **THANK** the new 2008 PMI Eastern Iowa Chapter volunteers - both the Board of Directors and the Directors. Your ideas, energy, passion and enthusiasm are what keeps our chapter going strong!

I hope that you find your new position both rewarding and fun. Volunteering takes leadership and commitment; character traits that you all continually demonstrate - and it shows.

Thank You!!

Darin Hart, PMP, 2007-2008 President, PMI Eastern Iowa Chapter



Business Expo!!!



The PMI Eastern Iowa Chapter is proud to be hosting a booth at the Open for Business Expo being held at the U.S. Cellular Center in downtown Cedar Rapids. Please mark your calendars to attend the area's largest and most visited business-to-business marketing event of the year, presented by the Cedar Rapids Area Chamber of Commerce. Volunteers are needed for 1-2 hour shifts. Please contact David Tominsky at outreach@pmieasterniowa.org for additional information.

March 20, 2008
Thursday, 11:00 AM - 7:00 PM
U.S. Cellular Center

Membership Call For Volunteers

There are still openings for the following positions:

- Director of Marketing
- Director of Technology
- Director of Logistics

BE MORE ACTIVE!!! MEET NEW FRIENDS!!!! NETWORK!!!!


Contact the Director of Volunteers for more information. (see our newsletter contacts page).

Chapter Meeting Program Recap - February 10th, 2007

The February meeting was cancelled due to inclement weather.



Chapter Meetings Schedule (subject to change)

	Date and Time	Location	Topic and Presenter
	March 11, 2008	Clarion Hotel & Convention Center, 525 33rd Ave SW, Cedar Rapids	"Steps for a Successful Cross Functional Team Formation and Project Kickoff" by Suzanne Prymek
	April 8, 2008	ACT ACT Drive Iowa City, IA 52243-0168	"Promise Based Management" by Nick Hoefer
	May 13, 2008	TBD	

Membership Update - Remember to send in your membership renewals, either through mail or online.

The PMI Eastern Iowa Chapter membership stands at **284**, with **146 PMP®s** and **1 CAPM®**.

New PMP®s

N/A

New Members

Welcome - Mary Lou Close, Andrew Shaffer, Laura Tabayoyong (Pearson), Matt Hacker (Gazette Communications), James Kelly, Beth Orth (Penford Products) and Jim Trainor

Welcome Back

Stephanie Schimanski

PMI Chapter Transfers

If you have a need to transfer chapters because you have moved or relocated due to employment location changes, be sure to update your membership data at the PMI global website, www.pmi.org.

Listed below are the top 5 companies according to membership counts.

Rank	Company	Member Count	PMP Count
1	Pearson	82	50
2	Vangent, Inc.	20	14
3	Rockwell Collins	16	9
4	Intermec Technologies Corporation	14	10
5	ACT	10	6

Certification Tips - PMI Certification Local Testing Sites

Have you heard the rumor that the PMP and other PMI certification tests can be taken at the downtown Cedar Rapids Prometric Testing Center in the Wells Fargo Investments Building, 150 First Avenue NE across Second Street from the Roosevelt? Well, it's no rumor. But the latest information from their office is that they have just given their last PMI test. However, another company called ETS (Educational Testing Service) will soon be offering PMI testing in Iowa City. The current ETS office is located at:

University of Iowa
30 S Dubuque St.
2nd Floor, Room 224
Iowa City, Iowa 52242
(319) 335-2480
www.ets.org

Of course, the best source is to log onto www.pmi.org and walk through the certification section for current testing sites in Iowa, since the companies offering the tests and their locations tend to vary over time.

The Importance of Study Groups for obtaining the PMP

By: Tammy Sweat

Thinking back to my experience of obtaining the PMP certification, I recall the study group that I was a part of. The four of us met diligently for about 6 months. Once a week, one of us was in charge of "presenting" the assigned material to the rest of the group. This helped us to keep on track and encouraged the presenter to know the material so he/she wouldn't let the rest of the group down.

As good Project/Program Managers, we created a strong plan to tackle all of the material prior to the exam. We divided the material up into weekly chunks up front, so we knew what we needed to review or present each week based upon the selected date to take the exam. We also planned out a time to take a PMP exam prep class together; we did this about 3 months into our group study time and about 3 months prior to the exam.

We found that studying together helped reinforce the material. At times when one of us questioned a topic, another could discuss why it was written that way and why it made sense. Sometimes during our group sessions we would laugh, at other times we would all be frustrated. But, we found, that studying together helped us get through—and yes, we all took the exam together (well, not as a group—but on the same day) and we all passed!



Pictured left: Suzanne Prymek, Director of Programs

Pictured right: PMI members and guests conversing during the January PMI meeting.



Chapter Sponsored Professional Development (subject to change)

The following chapter sponsored professional development opportunities are available.

Date	Time	Cost	PDU's	Location	Title
03/17/08	5-9 pm	125 PMI Member 150 Non-Member	4	Kirkwood	Project Scope and Requirements Management
04/14/08	5-9 pm	125 PMI Member 150 Non-Member	4	Kirkwood	PMO Portfolio Management and Organizational Project Management Governance
05/19/08	5-9 pm	125 PMI Member 150 Non-Member	4	Kirkwood	Lean Project Management

Note that these chapter sponsored courses are being offered from a non-REP (Registered Educational Provider). PDU's are earned based on the category 4 description maintained within the CCR program manual.

Send Chapter Sponsored Professional Development questions and ideas to professional@pmieasterniowa.org.

Priority Management Training Schedule (subject to change)

The following Priority Management sponsored professional development opportunities are available.

Date	Course ID	PDU's	Location	Title
03/27/08	1161-TN060100	7	Web workshop at your desk	Working Smart with Microsoft Outlook
04/01/08	1161-PMB00020	21	KTOS Marion Iowa	Project Management Breakthroughs
04/22/08	1161-TN060100	7	Web workshop at your desk	Working Smart with Microsoft Outlook
05/22/08	1161-TN060100	7	Web workshop at your desk	Working Smart with Microsoft Outlook

Please find more details at http://www.prioritymanagement.com/rsmith/workshop_schedule/ or send questions to rsmith@prioritymanagement.com.

New Horizons Training Schedule (subject to change)

The following courses are available at New Horizons of Cedar Rapids in the coming months.

Date	PDU's	Location	Title
03/10/08	19.5	New Horizons	Introduction to Project Management
03/28/08	8	New Horizons	Project Management Fundamentals
04/23/08	8	New Horizons	Project 2003
08/18/08	40	New Horizons	PMP Exam Prep

Visit www.newhorizonscr.com, email events.cedarrapids@newhorizons.com, or call 319-294-9035.

PMI - Eastern Iowa Chapter Contacts

2008 Board of Directors

President	Darin Hart, PMP	president@pmieasterniowa.org
VP of Communications and Publicity	Sandra Spengler	communications@pmieasterniowa.org
VP of Education	Jennifer Ruppert, PMP	education@pmieasterniowa.org
VP of Finance	Paddy Puthige, PMP	financial@pmieasterniowa.org
VP of Operations	Bhaskar Pulikal, PMP	operations@pmieasterniowa.org
VP of Outreach	David S Tominsky	outreach@pmieasterniowa.org
Past President	Bob Sanders, PMP	pastpresident@pmieasterniowa.org

2008 Directors

Director At-Large	Thom Lusardi, PMP	atlarge@pmieasterniowa.org
Director of Certifications	Jim Nicoll, PMP	certification@pmieasterniowa.org
Director of Corporate Outreach	Steve Sawyer, PMP	corpoutreach@pmieasterniowa.org
Director of Individual Outreach	Ray Kratville	indoutreach@pmieasterniowa.org
Director of University Outreach	Lisa Howard, PMP	unioutreach@pmieasterniowa.org
Director of Logistics	Open	logistics@pmieasterniowa.org
Director of Marketing	Open	marketing@pmieasterniowa.org
Director of Member Relations	Glenda Dixon, PMP	membership@pmieasterniowa.org
Director of Newsletter	Tammy Sweat, PMP	newsletter@pmieasterniowa.org
Director of Professional Development	Barry Ehrig, PMP	professional@pmieasterniowa.org
Director of Programs	Suzanne Prymek, PMP	programs@pmieasterniowa.org
Director of Technology	Open	technology@pmieasterniowa.org
Director of Volunteers	Angie Zimmerman, PMP	volunteers@pmieasterniowa.org
Director of Website	Terry Silberger	website@pmieasterniowa.org

Other Contacts

Chapter Monthly Program Registration	Program Registration	programregistration@pmieasterniowa.org
Chapter Training Registration	Training Registration	Email replaced with online registration.
Chapter Website Administrator	Webmaster	Contact Director of Website instead.



PDU University Series

(Course Value: 4 PDUs)

Project Cost and Earned Value Management Workshop

Course Description:

Project Scope / Requirements Management and Change Control: This course will enable participants to effectively manage the scope and requirements of a project. As part of the Triple Constraint, Scope is often the most challenging to manage. In this class participants will participate in group exercises that provide the skills needed to properly manage the Scope of a project. Upon completion of this course, participants will be able to:

- Determine the business need that is driving a project
- Construct a business case for the project charter
- Construct a project scope statement based on customer high level requirements
- Define detailed project scope by using the use case and user story method of capturing user requirements
- Create a work breakdown structure (WBS) based on use cases and user stories
- Learn to capture customer acceptance criteria as a basis for delivery and sign-off
- Understand the scope commitment process and how to baseline project requirements
- Understand best practices for dealing with project change requests
- Determine how to properly verify project scope and control scope during project execution

Course Date & Location:

Monday, March 17 (5:00pm – 9:00pm)
Kirkwood Community College
Nielsen Hall Room 115
6301 Kirkwood Blvd. SW
Cedar Rapids, Iowa 52406

Instructor:

Jamie Northrup, PMP has served as a Sr. Manager, Program Manager, and Project Manager in the Aerospace Engineering, Telecommunications, and Academic Industries. He is an original OPM3 team member and OPM3 Second Edition Core team member. He is trained in CMMI through the Software Engineering Institute at Carnegie Mellon University and has taught technology classes as an adjunct professor with Kirkwood Community College.

Cost:

The cost of the March 17 "**Project Scope / Requirements Management & Change Control**" class is **\$125.00** for chapter members and **\$150.00** for non-chapter members. There are no prerequisites to this course and all of the materials will be provided.

Registration:

To register follow this link <https://www.123signup.com/register?id=txhvx>. Upon completion of the registration you will be sent a confirmation email. Registration for this class must be submitted by **COB March 10, 2008**.

If you elect to make payment by check, please make checks payable to: PMI, Eastern Iowa Chapter. Bring the check to the class and present to the instructor prior to the start of the class.

Please forward any questions or concerns to professional@pmieasterniowa.org.



11th Annual IEEE Cedar Rapids Section Professional Development Conference

"Next Generation Leadership"

Tuesday, April 29, 2008
Marriott Hotel and Conference Center
1200 Collins Rd. NE, Cedar Rapids

Diversity Leadership • Project Management

Plan to attend the Eleventh Annual IEEE Cedar Rapids Section professional development conference, **ProCon 2008**, to be held **Tuesday, April 29, 2008**, at the Marriott Hotel in Cedar Rapids. This one-day, two track regional event is great for all business professionals, including engineers, project managers, technical professionals and other business leaders.

This year's topics include **Diversity Leadership** with Dr. Harold "Bud" Belcher from Prism International and **Project Management** with Cinda Voegtli President, Emrend Inc. and ProjectConnections.com. Bud and Cinda both have significant experience presenting these topics. Bud presented last summer in Cedar Rapids at Rockwell Collins and at a Diverse Leadership Conference sponsored by Diversity Focus. Cinda presented topics on Project Management for IEEE ProCon 2001.

Mark your calendar and watch for more information to come. Look for updates at www.ieee-cr-section.org. PDU & PDH credits will apply.

Professional Networking • Professional Development